

BHAKTIVEDANTA SWAMI MISSION SCHOOL

MINUTES OF THE SECOND P.T.A. EXECUTIVE COMMITTEE MEETING (PRIMARY / SECONDARY) HELD ON SATURDAY,

6th AUGUST 2022 IN THE CONFERENCE ROOM FOR THE ACADEMIC YEAR 2022-2023.

- ❖ The meeting started with a short prayer.
- ❖ A brief welcome was given by H.G. Kapila Prabhuji and he hoped we had a fruitful meeting ahead.
- ❖ Vice Principal / Secretary Ms. Simple Tahilianey Ma'am welcomed all the parent and teacher representatives.

1. CONFIRMATION OF THE MINUTES OF PREVIOUS MEETING:

Joint Secretary (Teacher) Sheetal Malhotra read the minutes of the First P.T.A. Executive Committee meeting.

2. UPDATE:

i. ACADEMICS:

As planned the portion for the 1st term was completed a week prior to the exams. Revision was conducted for a week and practice worksheets/ paper pattern were given to students.

ii. ASSESSMENTS/ EXAMS:

The exams will get over by 12th August 2022 for the Primary section and by 17th August 2022 for the Secondary section.

The ICSE Council has provided a structured syllabus from Std I to Std X.

Previously Continuous Comprehensive Evaluation was followed upto Std VIII. Now only Std I to Std V have Formative/ Summative Assessments. Std VI to Std X have Unit Tests and Terminal Examinations.

iii. **ACTIVITIES:**

There are a lot of celebrations lined up in the month of August. As exams are scheduled in the same month only two weeks are dedicated for activities.

Along with the Oratory activities like Shloka competition and Elocution competition some Hands-on activities are also planned. They are already shared on the MICM.

On 10th and 11th August 2022 Jhulan Yatra will be celebrated in the school.

As per the Government circular Independence Day activities are to be carried out on 13th, 14th and 15th August 2022.

For Janmashtami festivities the Pre-Primary and the Primary classes will have Abhishek ceremony on 17th August 2022.

Secondary section will have Pot Breaking on 18th August 2022.

iv. **COUNSELLING TEAM:**

Simple Ma'am read the report prepared by Sujatha Ma'am summarizing the activities and sessions conducted by the Counselling team.

Workshops for Safe and Unsafe touch and remedial teaching for RTE students were the highlights.

Dr Harish Shetty addressed the parents of Primary and Secondary section on 28th July 2022 during the P.T.A. AGM

Std X Board results were shared with PTA EC. Ma'am mentioned that the School extended all the possible help to all our children with special needs.

Principal Ma'am expressed her gratitude to the counselling team for their constant support.

3. OPEN HOUSE:

The Open House for the First Term exams will be held on 17th September 2022. Different slots will be given to the students as per their roll numbers.

4. GANESH CHATURTHI HOLIDAYS:

As scheduled 31st August 2022 will be a holiday for Ganesh Chaturthi. In addition it was decided to extend the holidays on 1st and 2nd September 2022.

The school will reopen on 5th September 2022.

Friday, 9th Sept – Holiday for Anant Chaturdashi

5. FEE HIKE:

A fee hike is proposed after a period of 3 years and will come into effect for the academic years 2023-24 and 2024-25. A hard copy of the Fee Hike proposal was given to each PTA EC member. Item wise break up was shown.

It was proposed to hike the fees by about 14.87%.

The system of paying fees in four instalments will continue.

Admission fees is one month's tuition fee.

Caution deposit for new admission which is a refundable deposit will continue to be Rs 30,000/-.

Ms Jonita then explained the details of budgeted income and expenses. The Chairperson and the Secretary asked the PTA members if they had any queries. Queries of the PTA EC members were then clarified by the Rector, H.G. Kapila Prabhuji and Ms Jonita.

The school has not charged Late Fees for the past 3 academic years - 2020-21, 2021-22 and 2022-23. It is now proposed to charge the Late Fees at the rate of Rs 500/- per month per instalment. Late Fee chart was also included in the Fee Hike Proposal.

Mr Nehal Shah suggested to approach a fees funding company which will pay the whole years fees to school on behalf of parents and will collect the same from parents with some charges. Kapila Prabhuji mentioned that previously someone had approached the school with the same proposal but it did not work out and later due to pandemic it

was scrapped. He told Mr Shah if he is aware of any such company he can introduce it to the Management.

It was decided to convene a PTA EC meeting on 25th August 2022 for signing the fee hike resolution.

6. AYAKSHA:

The school has received a proposal from Ayaksha for an increase of 10% in their charges for the next academic year and 10% increase every year – Rs 600/- and Rs 660/- Principal Ma'am asked the parents to discuss and decide upon the same. The EC members promptly agreed.

7. ICSE (STD IX & X REGISTRATION OF CHILDREN)

Std IX portal for registration has not yet opened. An amount of rupees 500 as Registration has to be paid to the Council after which no change in the subjects will be allowed.

Ma'am explained that the Council conducts the exam as a private body. She explained the various heads under which expenses are incurred in addition to the fees paid to the Council. Hence the exam fee of Rs 4000 is charged for Class X.

OPEN FORUM :

- ❖ Mr. Nehal Shah suggested to set up a Food Committee with Mrs. Shivangi Prabhudesai as parent representatives along with Bhakti Ma'am who is already a part of it.

- ❖ To help out Swapna Ma'am and Suvarna Ma'am in the Bus Committee, Principal Ma'am asked for volunteers. Mrs. Jinal Gada and Mrs. Manisha Sonawane agreed to be a part of it.

- ❖ Dr. Babita Goel was requested to look into the vaccination of students between 15-18 years and also for below 12 years. No parent can be forced for the same. Principal Ma'am would be circulating a Consent form for the interested parents to fill in.

- ❖ Tentative date for felicitating the outgoing Std X students would be 24th September 2022.
- ❖ A parent wanted to know if there would be a Felicitation of the Ex-PTA members. Ma'am mentioned that the last PTA EC (2021-22) members decided not to felicitate the outgoing PTA EC members.
Principal Ma'am said that the Ex-PTA refused to sponsor the trophies which would bear the PTA LOGO for the students, who really cherish it.
- ❖ Principal Ma'am mentioned about her plan to call H.G. Gaur Gopal Prabhuji again for a session with the students and parents.
- ❖ Parents were concerned about the cleanliness of the washrooms. Principal Ma'am said that in the next meeting she would ask Mr. Rastogi, our House keeping Department Head to come and address our parents on this.
- ❖ Parents said that the buses are entering from Gate 1 while the walking students are leaving. Sudhir Sir said that he has already spoken to Anand, our bus contractor and it was decided that the buses will not come inside, the Buses will enter through second gate only.
- ❖ A request was put forward by a parent to serve the snacks around 9- 9:30 am to ensure enough gap between snacks and lunch.
Simple Ma'am explained that we could try it next year as it would now lead to a lot of changes in the time table.
- ❖ Parents questioned about exams being conducted on Saturdays. The Vice Principal said that the schedule was already given in the planner of the School Diary.

- ❖ Parents also asked if the school planner could include 4 contingency Saturdays as the kids go for various extra-curricular activities.
- ❖ Std I parents needed more gap between assessment and exams. It was explained to them that this year there were no exams for the first 2 months and hence the delay in assessment.
- ❖ Std IX parent mentioned about the snacks being insufficient.
- ❖ Primary parents wanted the bifurcation of the Oral and Written marks to be uploaded on MICM.
- ❖ Primary parents felt that the portion was rushed towards the end and they were stressed about Hindi/Marathi. They suggested a swap between the number of Literature and Language periods for Hindi. They were quite satisfied with Marathi.
- ❖ A parent asked if teachers could be a little more approachable. Anit ma'am replied that she would receive a lot of queries in writing from the parents which were duly answered.
- ❖ Parents also put forth the idea of having a committee of representatives to look into the misbehavior of some parents. Another parent was interested to know if there is a rule for parents using abusive language and any strict action taken against them.

A parent member suggested if we could have a system of warning two times with rustication on the third one. A general circular could be sent to all the parents regarding this and later action would be taken.

- ❖ A Parents Grievance Cell to be formed with teacher representatives and Dr. Goel, Mrs. Moolchandani, Mr. Manoj Gupta and Mr. Umang Budhraj.
- ❖ Std II parent asked if there could be a 10 minutes meditation time given in school. Simple Ma'am responded that we have our prayer slot with chanting done in the morning and also at the time of leaving.
- ❖ It was also suggested that gate passes need to be checked every day for every parent keeping in mind the safety of the children.
- ❖ Std V & VI parent mentioned that there was no female staff member present for the Chess/ Carrom session held for the girls in the morning. Sudhir Sir mentioned that Sanika Ma'am was on duty that day.
- ❖ Parents wanted to know when could they expect the Second term portion to be given out. Principal Ma'am stated that it is marked in the textbooks and would be sent on MICM by the first week of September.
- ❖ The parents were keen to know if the school could impart training in Chess or Badminton as the kids simply registered without knowing the techniques. It was clarified that Sanika Ma'am showed them the rules and tricks on Educomp before the match. A coaching circular after school hours has been sent to the parents. A new turf for Football and Basketball would be made after the monsoons.
- ❖ During the First term exams the answer sheets were taken away from Std VI A. However, it was stated by Simple Ma'am that extra time was given to the students after each paper.
- ❖ Parents needed some more practice worksheets to be given.

- ❖ The exact duration of the exam should be mentioned on the time table for Std IX, which was already taken care of.
- ❖ A Primary parent said that the tables and chairs are a little sharp and hurting the kids. Principal Ma'am assured that it would be looked into.
- ❖ Std VIII parent requested for a Sex Education Seminar to be conducted for the students.
- ❖ We communicated that an ALUMNI MEET is scheduled for 7th & 8th October 2022 which will include a professional talk by the alumni for the students of Stds VIII, IX and X and a Meet & Greet session of all the alumni.
- ❖ Principal Ma'am asserted how we have reached so far with the support of our parents, who are expected to show their continued cooperation for our future ideas including Hands on activities and Adventure Trips.